

SCHEDULE:

August-14

JOB NO:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
28-Jul-14	29-Jul-14	30-Jul-14	31-Jul-14	01-Aug-14	02-Aug-14	03-Aug-14	
Sign-off website money	Begin web design	Full Sign-off AM		Full Sign off Begin web design			
04-Aug-14	05-Aug-14	06-Aug-14	07-Aug-14	08-Aug-14	09-Aug-14	10-Aug-14	
Research-NY/UK							
11-Aug-14	12-Aug-14	13-Aug-14	14-Aug-14	15-Aug-14	16-Aug-14	17-Aug-14	
Research-NY/UK							
18-Aug-14	19-Aug-14	20-Aug-14	21-Aug-14	22-Aug-14	23-Aug-14	24-Aug-14	
Research-NY/UK							
		Shortlist NY stories to agency					
25-Aug-14	26-Aug-14	27-Aug-14	28-Aug-14	29-Aug-14	30-Aug-14	31-Aug-14	
BANK HOLIDAY	Research-UK and 2nd tier research NY						

Agency:
Tel:
TV Fax:

Producer:
Copywriter:
Art Director:

Mob:

Date:

SCHEDULE:

September-14

JOB NO:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
01-Sep-14	02-Sep-14	03-Sep-14	04-Sep-14	05-Sep-14	06-Sep-14	07-Sep-14
			Production Prep NY			
Client meeting Monday PM or Tuesday		Client sign off stories	Research-UK			
08-Sep-14	09-Sep-14	10-Sep-14	11-Sep-14	12-Sep-14	13-Sep-14	14-Sep-14
Production Prep NY					Travel NY	
15-Sep-14	16-Sep-14	17-Sep-14	18-Sep-14	19-Sep-14	20-Sep-14	21-Sep-14
Prep Ny	Prep NY	Prep NY	SHOOT NY			Travel London
Research UK						
22-Sep-14	23-Sep-14	24-Sep-14	25-Sep-14	26-Sep-14	27-Sep-14	28-Sep-14
EDIT NY						
		Brief music comp				
29-Sep-14	30-Sep-14	01-Oct-14	02-Oct-14	03-Oct-14	04-Oct-14	05-Oct-04
EDIT NY		Present agency and changes	Present client and changes	Grade TBC Changes TBC		
Prep UK						

Agency:
Tel:
TV Fax:

Producer:
Copywriter:
Art Director:

Mob:

Date:

SCHEDULE:

October-14

JOB NO:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
29-Sep-14	30-Sep-14	01-Oct-14	02-Oct-14	03-Oct-14	04-Oct-14	05-Oct-14
EDIT NY		Present agency and changes	Present Client and changes	Grade TBC Changes TBC Sound design		
06-Oct-14	07-Oct-14	08-Oct-14	09-Oct-14	10-Oct-14	11-Oct-14	12-Oct-14
Grade TBC	Final Post		SHOOT UK			
13-Oct-14	14-Oct-14	15-Oct-14	16-Oct-14	17-Oct-14	18-Oct-14	19-Oct-14
Edit UK						
20-Oct-14	21-Oct-14	22-Oct-14	23-Oct-14	24-Oct-14	25-Oct-14	26-Oct-14
Edit& Audio UK						
27-Oct-14	28-Oct-14	29-Oct-14	30-Oct-14	31-Oct-14	01-Nov-14	02-Nov-14
Post UK						

Agency:
Tel:
TV Fax:

Producer:
Copywriter:
Art Director:

Mob:

Date: