



County of Passaic
401 Grand Street
Paterson, New Jersey 07505

Permit to Film

Introduction

The Passaic County Board of Chosen Freeholders seeks to foster a positive and dynamic working relationship with the Television, Motion Picture and Film community and to increase the positive image of the County.

All persons or organizations seeking to film on County Public Lands within Passaic County, New Jersey is required to obtain a permit from the Office of the County Administrator, 401 Grand Street, Paterson, NJ 07505, Suite 205. County Public Lands shall mean any street, highway, sidewalk, square, public park, structure or playground, or any other public place within the County which is within the jurisdiction and control of Passaic County.

All permit applications can be obtained from the Passaic County Division of Economic Development, 930 Riverview Drive, Totowa, NJ 07512, Suite 250, telephone: 973-569-4720, facsimile: 973-569-4725, film@passaiccountynj.org between 9:00 AM and 4:00 PM, Monday through Friday.

If a permit is issued for filming on specific dates and times and filming does not take place due to inclement weather or other good cause, the Administrator, at the request of the applicant, may issue a new permit for filming without additional charge to the applicant.

The Administrator will issue permits within 48 hours prior to the requested filming date, upon completion of the film permit and submission of all required documents.

Please return your completed permit and all fees/checks to:

County of Passaic
Passaic County Film Commission
C/o Passaic County Division of Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Telephone: 973-569-4720
Facsimile: 973-569-4725
film@passaiccountynj.org

Between 9:00 AM and 4:00 PM, Monday through Friday

The following information and requirements must be completed prior to the issuance of a Film Permit:

Applicant

Name: Michael Hadley, Michael Scully
 Company: Screen D' Or Pictures, Inc.
 Address: 179 Midland Ave, Montclair, NJ
07042

Telephone Number: 973-783-7241

Facsimile: 973-783-7852

E-Mail: mike@screendorpictures.com, michaelscully1@mac.com

FILMING LOCATIONS (PLEASE INCLUDE MUNICIPALITY)	DATES OF FILMING	HOURS OF FILMING
Lambert Castle Grounds	October 24 and 25, 2015	7 or 8AM -5 or 6PM
Lambert Tower Grounds	October 24 and 25, 2015	7 or 8AM -5 or 6PM

Brief Description of Your Filming Activity (i.e. number of crew, number of vehicles, types of equipment, other activities, etc.)
 This is a non-commercial video project in conjunction with the non-profit New Jersey Renaissance Faire Festival players. Filming includes scripted scenes with 4-6 actors dressed in Medieval garb, 8-10 background extras.
 In addition to the actors and extras, approximately 6 crew people would be working behind the camera.
 Approximately 10 cars would use the Lambert Castel parking lot for crew and cast vehicles. Lambert Castle has graciously agreed to waive their fees to support this project.

Request for Assistance from the Passaic County Sheriff's Department

Please indicate if you are requesting assistance from the Passaic County Sheriff's Department:

- No Assistance Requested
- Close a County Road Control Crowds
- Other Police Assistance _____

Fees: If assistance from the Passaic County Sheriff's Department is requested or required for crowd control, security, or traffic control, your organization/company can hire a Sheriff's Officer for \$60.00 an hour. If a marked Patrol unit is requested or required, an additional fee of \$15.00 an hour will be charged.

Sheriff's Department Assistance Requested/Required		
	Hours	Quantity (# Officers/Cars)
Officer(s)		
Marked Patrol Units		

Application Fees

Type of Company	DATE PAID	METHOD OF PAYMENT
For-Profit Company: \$100.00		
Not-For-Profit: \$25.00	Waived	

Please make checks payable to the County of Passaic.

Estimate of the Dollar Value of Goods and Services to Be Purchased

Please provide an estimate of the dollar value of the goods and services you will be purchasing during filming within Passaic County: \$ 1,500.00

Insurance/ Hold Harmless Agreement

Proof of insurance coverage, naming Passaic County as an insured, or additional insured must be provided. Insurance coverage required:

1. For Bodily injury to any one person in the amount of \$500,000 and any occurrence in the aggregate amount of \$1,000,000; and
2. For property damage for each occurrence in the aggregate amount of \$500,000

The applicant agrees to indemnify and hold harmless the County of Passaic from any and all liability, expense, claim, or damages resulting from the use of County Public Lands.

Proof of Insurance Coverage Received: 9/17/2015
(Date and attach to Film Permit Application)

Film Credit for Passaic County

The Board of Chosen Freeholders requests that you add a credit to the completed film: "Filmed in the County of Passaic, New Jersey with the cooperation of the Passaic County Board of Chosen Freeholders."

Code of Conduct

The recipient of a film permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise, and park vehicles so that they will have a minimum effect on traffic. The holder shall avoid any interference with previously scheduled activities upon County Public Lands and limit to the extent possible any interference with normal public activity on such County Public Lands. The holder of a permit shall not harm the area in which filming takes place and shall return the area to the same or better condition in existence prior to filming. The holder of a permit shall not assign its rights under a permit to any other individual or entity. This section shall not create any liability to the County of Passaic with respect to any adjoining property owners.

Declaration

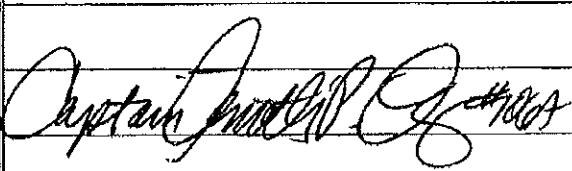
I hereby declare that the statements in this application are true and that I agree to abide by the provisions outlined in the Film Permit Application.

Michael Hadley Writer-Director
Name Title
Screen D'Or Pictures, Inc.

Company 9/16/15
Michael Hadley
Applicant's Signature Date

Review and Approval of County Departments

This Film Permit requires the review and acknowledgement of the following Passaic County Departments:

Acknowledgement (Signature Required)	DEPARTMENT
	Office of the Passaic County Administrator (Mandatory)
	Passaic County Sheriff's Department (Mandatory)
	Passaic County Department of Engineering (As Appropriate)
	Passaic County Parks Department (As Appropriate)
	Other: (As Appropriate)

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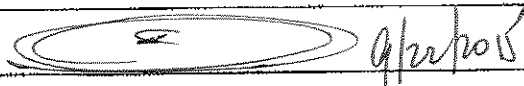
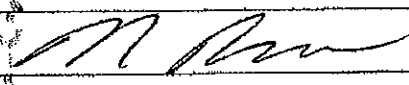
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	Other: (As Appropriate)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Tom C. Pickard & Co., Inc. 820 Pacific Coast Hwy Hermosa Beach, CA 90254 License # 0555411	CONTACT NAME: Certs Dept. PHONE (A/C, No, Ext): 800.726.3701 FAX (A/C, No): 310-318-9840 E-MAIL ADDRESS: certs@tcpinsurance.com
	INSURER(S) AFFORDING COVERAGE INSURER A : Great American Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES	CERTIFICATE NUMBER: 26424628	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SPP426087200	5/1/2015	5/1/2016	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SPP426087200 Physical Damage \$125,000 per Auto \$250,000 Aggregate Ded=10% Loss Subject to \$1,000 Min, \$7,500 Max	5/1/2015	5/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC426087400	5/1/2016	5/1/2016	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Miscellaneous Rented Equipment			SPP426087200	5/1/2015	5/1/2016	\$50,000 Limit / \$1,000 Deductible
A	Props/ Sets/ Wardrobes			SPP426087200	5/1/2015	5/1/2016	\$25,000 Limit / \$500 Deductible
A	Third Party Property			SPP426087200	5/1/2015	5/1/2016	\$1,000,000 Limit / \$1,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

NEGOTIATED INSURED. THE CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED AND LOSS PAYEE BUT ONLY AS RESPECTS TO CLAIMS ARISING OUT OF THE

CERTIFICATE HOLDER
 Location Video Shoot at Lambert Castle & Lambert Tower on 10/24 & 10/25, 2015
 County of Passaic
 401 Grand Street
 Paterson NJ 07505
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Don Pickard

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